

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, February 1, 2023

The Northern Nevada Water Planning Commission (NNWPC) held a regular meeting on Wednesday, February 1, 2023 at the Washoe County Chambers, 1001 East Ninth Street, Reno, Nevada, and conducted the following business.

The meeting was called to order by Chair Solaro at 1:32 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Michael Drinkwater; John Enloe; John Flansberg (at 1:58 p.m.); Bill Hauck (zoom); Mickey Hazelwood (zoom); Danielle Henderson (zoom); Chris Melton; Dave Solaro; Kara Steeland (zoom); Michael Widmer

Voting Members Absent: John Martini; Mervin Wright

Non-Voting Members Present: None

Non-Voting Members Absent: Cindy Turiczek; Ron Penrose; Harry Fahnestock; Thomas Pyeatte

Staff Members Present: Kim Rigdon; Birgit Widegren; Lucas Foletta; Jennifer Purgitt

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

4. Approval of the Minutes from the November 2, 2022 Concurrent meeting of the Western Regional Water Commission (WRWC) and NNWPC (For Possible Action)

COMMISSIONER MELTON MADE A MOTION TO APPROVE THE MINUTES, SECONDED BY COMMISSIONER WIDMER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

5. Approval of the Minutes from the January 4, 2023 NNWPC Meeting (For Possible Action)

COMMISSIONER MELTON MADE A MOTION TO APPROVE THE MINUTES, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

6. NNWPC Resolution 23-01 – Resolution of appreciation for the service of Mickey Hazelwood as a Commissioner of the NNWPC

Recess called at 1:38 p.m. due to technical issues with zoom.

The meeting resumed at 1:40 p.m.

The resolution was read into the record.

COMMISSIONER ENLOE MADE A MOTION TO APPROVE THE RESOLUTION, SECONDED BY COMMISSIONER WIDMER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

7. Report, discussion, and possible direction to staff regarding recruitment for vacant public at large NNWPC Board Member – Kim Rigdon, Water Resources Program Manager (For Possible Action)

Kim Rigdon, Water Resources Program Manager, presented the staff report. The Western Regional Water Commission (WRWC) directed staff to conduct a public recruitment to identify qualified candidates for the NNWPC to make an appointment recommendation to the WRWC.

Commissioner Enloe asked for clarification of the proposal to have a couple members of the NNWPC work with Ms. Rigdon on the recruitment process.

Ms. Rigdon stated the NNWPC may consider establishing a subcommittee to review resumes that are submitted and select the top five candidates to bring to the NNWPC for consideration.

Commissioner Drinkwater suggested that if there are five or fewer qualified applicants, they can all be brought to the entire NNWPC for consideration without going through a subcommittee.

Chair Solaro asked if there was any other criteria used last time that we can rely on as well, rather than just the broad categories laid out in state law.

Ms. Rigdon referred to Jim Smitherman for information on what was done last time. Staff can come up with criteria to rank each of the candidates and bring that forward for consideration by the NNWPC.

Mr. Smitherman stated he does not recall any criteria other than what was in the statute. They went by what is in the statute and let the interview process handle the rest of the selection.

Chair Solaro asked how the applicants would be whittled down to five or six if twenty applications are received.

Commissioner Drinkwater suggested having staff provide an update at the next NNWPC meeting on how many applications have been received. If we are inundated with applications, we can form some sort of qualification process.

Commissioner Widmer stated they should put an emphasis on an environmental background experience.

Commissioner Henderson agreed with Commissioner Widmer.

Ms. Rigdon stated staff will bring evaluation criteria to the NNWPC during the March meeting and to get further input and direction on the selection process.

COMMISSIONER DRINKWATER MADE A MOTION TO DIRECT STAFF TO ADVERTISE FOR THE VACANT POSITION AND BRING TO THE MARCH NNWPC MEETING A REPORT AS TO THE NUMBER OF APPLICATIONS THAT HAVE BEEN RECEIVED AND CRITERIA TO RANK THE APPLICANTS FOR DISCUSSION TO MOVE FORWARD FOR A SELECTION, SECONDED BY COMMISSIONER WIDMER.

Public Comment: Michael DeMartini stated he does not have any comments at this time and would wait for the next meeting.

THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

8. Review, discussion, and possible direction to staff concerning the results of the NNWPC annual priorities setting workshop and draft FY24 Professional Services Budget Detail - Kim Rigdon, Water Resources Program Manager (For Possible Action)

Ms. Rigdon presented the staff report reviewing the results of the priority setting workshop and an additional third budget option for comparison with the first two options presented at the November 2, 2022 joint meeting with the WRWC.

(Commissioner Flansberg present at 1:58 p.m.)

Discussion among the commissioners showed a preference for the flexibility of the third budget option as presented.

COMMISSIONER DRINKWATER MADE A MOTION TO DIRECT STAFF TO PREPARE THE FY24 BUDGET USING OPTION THREE AS PRESENTED BY STAFF, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH TEN (10) COMMISSIONERS PRESENT.

9. Discussion regarding location and possible agenda items for the upcoming NNWPC meetings, and possible direction to staff – Kim Rigdon, Water Resources Program Manager (For Possible Action)

Ms. Rigdon stated the next meeting will be March 1, 2023. There was a request to hear more about some of the projects as well as an update on the flood project.

Commissioner Enloe requested a future agenda item on if and when the projects in the contingency fund might be brought forward.

No action was taken.

10. Commission Comments

None

11. Staff Comments

None

12. Public Comment

None

13. Adjournment (For Possible Action)

The meeting was adjourned at 2:03 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

Dave Solaro, NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON _____, 2023.

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