

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, May 6, 2020

The Northern Nevada Water Planning Commission (NNWPC) held a regular meeting on Wednesday, May 6, 2020, via teleconference, and conducted the following business.

The meeting was called to order by Chair Wright at 1:33 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Michael Drinkwater; John Enloe; John Flansberg; Mickey Hazelwood; Danielle Henderson; David Solaro; Michael Widmer; Mervin Wright; John Zimmerman

Voting Members Absent: Jon Combs; Bill Hauck; John Martini

Non-Voting Members Present: None

Non-Voting Members Absent: Cindy Turiczek; Ron Penrose; Harry Fahnestock; My-Linh Nguyen; Thomas Pyeatte

Staff Members Present: Jim Smitherman; Chris Wessel; Michael Pagni, Legal Counsel; and Jennifer Purgitt

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER SOLARO MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

4. Selection of Chair and Vice Chair for the term of April 2020 to April 2021, and possible direction to staff - Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

COMMISSIONER ENLOE MADE A MOTION TO APPROVE COMMISSIONER HAUCK AS CHAIR, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

COMMISSIONER FLANSBERG MADE A MOTION TO APPROVE COMMISSIONER MARTINI AS VICE CHAIR, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

5. Approval of Minutes from the February 5, 2020 Meeting (For Possible Action)

Public Comment:

An email was received from Michael DeMartini and was read into the record noting that the content of his letter submitted under public comment for the February 5, 2020 meeting was not included in the meeting minutes.

Jim Smitherman, WRWC Water Resources Program Manager, stated that the meeting minutes have been updated to state that Mr. DeMartini's letter submitted under public comment for the February 5, 2020 meeting is attached to the meeting minutes for the record.

COMMISSIONER FLANSBERG MADE A MOTION TO APPROVE THE FEBRUARY 5, 2020 MEETING MINUTES WITH MR. DEMARTINI'S ATTACHED LETTER, SECONDED BY COMMISSIONER WIDMER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

6. Discussion, and possible recommendation to the Western Regional Water Commission (WRWC) for approval of a scope of work and funding, not to exceed \$30,200 from the Regional Water Management Fund (RWMF), for Hansford Economic Consultants to update the Cost and Finance Chapter of the Regional Water Management Plan – Chris Wessel, WRWC Water Management Planner. (For Possible Action)

Chris Wessel, WRWC Water Management Planner, presented the staff report on this item. Staff has determined that contract technical assistance is necessary to provide updated cost and financing information as part of the 2021 Regional Water Management Plan (RWMP) update. The staff report includes a proposal provided by Hansford Economic Consultants to perform the necessary work to update the Cost and Finance chapter of the plan.

Staff recommends that the NNWPC provide a recommendation to the WRWC for approval of Hansford Economic Consultants' scope of work in an amount not to exceed \$30,200 from the RWMF.

COMMISSIONER SOLARO MADE A MOTION TO RECOMMEND THE WRWC APPROVE THE HANSFORD ECONOMIC CONSULTANTS' SCOPE OF WORK IN AN AMOUNT NOT TO EXCEED \$30,200 FROM THE RWMF, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

7. Discussion, and possible recommendation to the WRWC for approval of a scope of work and funding, not to exceed \$250,000 from the RWMF, to support a proposal from the One Truckee River Coalition to implement the One Truckee River Management Plan – Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

Mr. Smitherman presented the staff report for this item. The One Truckee River Management Plan is summarized in the RWMP so this would be implementing a portion of the Plan. One Truckee River is presently guided by a leadership team, which proposes transitioning the initiative out from under Keep Truckee Meadows Beautiful (KTMB) and Nevada Land Trust (NLT), and into the Truckee River Foundation nonprofit organization using funding from the RWMF for fiscal year 2020-21. The move is intended to increase and enhance support for staff, operations and efforts to implement identified priority action items. Details are included in a proposal attached to the staff report.

Staff recommends that the NNWPC consider the proposal from the One Truckee River Coalition and provide a recommendation for approval to the WRWC.

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

8. Discussion and possible recommendation to the WRWC for approval of a Third Amendment to the Interlocal Agreement with the University of Nevada, Reno (UNR), in an amount not to exceed \$64,655 from the RWMF, to continue the Advanced Water

Treatment Technologies Demonstration Project for fiscal year 2020 – 2021; and possible direction to staff – Jim Smitherman. (For Possible Action)

Mr. Smitherman presented the staff report for this item. UNR has requested that the Project be extended by one year and that Project Tasks 4 through 7 be rescheduled for completion in Fiscal Year 2020-21 to adjust for unanticipated delays beyond the control of UNR. The request also includes the reallocation of \$97,764 in FY 2019-20 funding to FY 2020-21 and \$64,665 in additional FY 2020-21 funding, which will increase the total Project budget to \$741,140.

Further details of the funding request and project task status are included in the staff report.

Staff recommends that the NNWPC approve the request from UNR and make a recommendation to the WRWC for approval of a Third Amendment to the Interlocal Agreement, in an amount not to exceed \$64,655 from the RWMF, to extend the term of the Project for one year, through fiscal year 2020 – 2021, revise the Project schedule and reallocate funding amounts as described above.

Commissioner Enloe reported that the pilot plant at Reno-Stead is fully operational. We conducted a water sampling test and things are going well. We expect to continue with the pilot study into early October.

COMMISSIONER ENLOE MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

9. Discussion, and possible recommendation to the WRWC for approval of a proposal and funding request from Washoe County, not to exceed \$170,000 from the RWMF, for reimbursement of certain costs relative to the Steamboat Irrigation Ditch Evaluation – Chris Wessel. (For Possible Action)

Mr. Wessel introduced this item and Dwayne Smith, Director of Engineering and Capital Projects, Washoe County Community Services Department, was present to answer questions.

Staff recommends that the NNWPC provide a recommendation to the WRWC for approval of Washoe County's request for funding, in an amount not to exceed \$170,000 from the RWMF, to support the proposed Steamboat Irrigation Ditch Evaluation.

Commissioner Enloe asked why the entire Steamboat Ditch is not included in the scope of the effort.

Dwayne Smith explained that our goal is to build on this and address concerns as we are able to from a funding and need standpoint as we move forward in the future.

Commissioner Enloe asked about other funding sources and if Washoe County and the City of Reno would be contributing toward future efforts.

Mr. Smith stated we will make those decisions as we learn more going through this. If it is in alignment with what Washoe County and the City of Reno can and should do, that would be part of the discussion. If it is something we can marry with the larger needs of the Western Regional Water Commission and the NNWPC, we would have that discussion.

Commissioner Flansberg stated the City of Reno is looking at a stormwater master plan effort as well as a stormwater utility proposal for Reno City Council. This proposal will help us in that effort and we support the expenditure for this work to be done on Steamboat Ditch.

COMMISSIONER WIDMER MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

10. Discussion and possible approval of an Interlocal Agreement with the City of Reno, in an amount not to exceed \$15,655 from the RWMF, to contract with NCE consultants to provide support for updating the Storm Water and Watershed-based Water Quality Planning Chapter of the RWMP – Chris Wessel. (For Possible Action)

Mr. Wessel presented the staff report for this item. As previously discussed, and agreed to, the 2021-2040 RWMP outline was modified to incorporate a standalone Chapter 5 - Storm Water and Watershed-based Water Quality Planning. Staff has asked for assistance from the City of Reno, the administrators of the Storm Water Permit Coordinating Committee, to help with the development of the chapter for inclusion in the 2021 RWMP update. The City of Reno has provided a proposal to engage NCE consulting to aid them in the development of the chapter as part of the 2021 RWMP update.

Staff recommends that the NNWPC approve an Interlocal Agreement with the City of Reno, in an amount not to exceed \$15,655 from the RWMF, to contract with NCE consultants, to provide support for development of Chapter 5 of the RWMP 2021 update and authorize the Water Resources Program Manager to execute a contract for that purpose.

COMMISSIONER SOLARO MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WIDMER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

11. Consent Items (For possible approval without discussion.) (For Possible Action)

- a. Recommendation to the WRWC for approval of the Sixth Amendment to the Interlocal Agreement with the Truckee Meadows Water Authority, in an amount not to exceed \$100,000 from the RWMF, to continue the Water Usage Review Program for FY 2020-2021 – Chris Wessel. (For Possible Action)
- b. Recommendation to the WRWC for approval of the Ninth Amendment to the Interlocal Agreement with the City of Reno, in an amount not to exceed \$262,500 from the RWMF, to support the Truckee Meadows Storm Water Quality Management Program for FY 2020-2021 – Chris Wessel. (For Possible Action)
- c. Approval of the Fifth Amendment to the Interlocal Agreement with the Desert Research Institute, in an amount not to exceed \$20,000 from the RWMF, to continue the Regional Precipitation Monitoring Program – Chris Wessel. (For Possible Action)
- d. Recommendation to the WRWC for approval of an Interlocal Agreement with the Desert Research Institute, in an amount not to exceed \$5,000 from the RWMF, to continue the Washoe ET Program for FY 2020-2021– Chris Wessel. (For Possible Action)
- e. Recommendation to the WRWC for approval of an Interlocal Agreement with the Nevada Landscape Association, in an amount of \$12,500 per year for two years, not to exceed \$25,000 from the RWMF, to continue the Certified Landscape Technician Program for FY 2020-2021 and FY 2021-2022 – Chris Wessel. (For Possible Action)

COMMISSIONER SOLARO MADE A MOTION TO APPROVE CONSENT ITEMS 11.A THROUGH 11.E, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

12. Program Manager’s Report – Jim Smitherman.

- a. Report on the status of projects and Work Plan supported by the RWMF;

b. Financial Report on the RWMF.

Mr. Smitherman presented information included in the regular Program Manager's reports.

Commissioner Enloe discussed water usage and fees and stated there may be a decrease in the revenue based on water usage.

Mr. Smitherman acknowledged that commercial water usage decreases could impact the revenue.

13. Discussion regarding location and possible agenda items for the June 2020 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

The next meeting is scheduled for Wednesday, June 3, 2020. If restrictions on gatherings are lifted, the location will be the Washoe County Commission Chambers. If not, the meeting will be held via teleconference again.

Possible agenda items include: Consensus Population Forecast by the Truckee Meadows Regional Planning Agency; Consensus Population Forecast compared to sustainable water resources identified in the Regional Water Plan; recommendations from staff on revising conformance review procedures; status report on the Regional Water Plan update.

COMMISSIONER WIDMER MADE A MOTION TO SCHEDULE THE NEXT NNWPC MEETING FOR JUNE 3, 2020, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

14. Commission Comments

Commissioners Flansberg and Solaro thanked Chair Wright for his work as NNWPC Chair.

Chair Wright thanked the NNWPC and staff for their support while he served as NNWPC Chair.

15. Staff Comments

Mr. Smitherman announced the WRWC Chair asked him to delay his retirement so his retirement date is changed from May 23, 2020 to July 17, 2020.

16. Public Comment

None

17. Adjournment (For Possible Action)

The meeting was adjourned at 2:15 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

Bill Hauck, NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON _____, 2020.