

Western Regional Water Commission
Fiscal Year July 1, 2018 - June 30, 2019
Tentative Budget Summary Worksheet

Budget Category	1.5% WMF Amount	NOTE	Washoe County In-Kind Amount	NOTE	TMWA In-Kind Amount	NOTE	SVGID In-Kind Amount	NOTE
REVENUE								
Estimated Water Surcharge Revenues	1,479,124							
Grant and/or Other Revenue	40,000							
Estimated Interest Income	24,279							
Total Revenue	1,543,403		0		0		0	
PROFESSIONAL SERVICES/SUPPLIES								
Estimated Professional Services (Page 2)	1,641,466	1	Amount		Amount		Amount	
Staff Services (Page 3)	617,400	2,3						
Non-Staff Services (Page 3)	76,700							
Total Professional Services/Supplies	2,335,566		0		0		0	
OTHER EXPENSES								
Estimated Misc.	Amount		Amount		Amount		Amount	
Total Other Expense	0		0		0		0	
Total Expenses	2,335,566		0		0		0	

Net Decrease in Cash Reserves (\$792,163)

Cash Balance as of 7/1/17	\$1,175,122
Estimated 2017/2018 Revenue (Cash Flow)	1,491,070
Estimated 2017/2018 expenditures (Page 4)	(\$1,480,827)
Estimated cash balance as of 7/1/18	\$1,185,366
Net Decrease in Cash Reserves for FY 2018-19	(\$792,163)
Estimated cash balance as of 6/30/19	\$393,203

NOTES:

- Proposed budget provides legal spending authority for projects yet to be approved by the WRWC upon recommendations provided by the NNWPC.
- Proposed budget provides legal spending authority for contract staff services previously approved by the WRWC.
- Includes Washoe County estimate for overhead: human resources, information technology, office space, utilities, computer hardware, software, copier, supplies, routine/administrative and GIS/drafting services.

Tentative Professional Services Budget Detail Fiscal Year 2018/2019

Professional Services Project Name	2018/2019 Budget Total	Expense Description/Example
<i>DRI Cloud Seeding</i>	50,000	Pending FY18-19 ILA with DRI
<i>Precipitation Monitoring</i>	20,000	Pending FY18-19 Amendment to ILA with DRI
Regional Water Planning Projects	70,000	NNWPC Ranking Vote Total 11
<i>Washoe ET Project</i>	10,000	Pending FY18-19 Amendment to ILA with DRI
<i>Water Usage Review Program</i>	100,000	Pending FY18-19 Amendment to ILA with TMWA
<i>Certified Landscape Technician Program</i>	12,500	Pending FY18-19 Amendment to ILA with NLA
Regional Water Conservation	122,500	NNWPC Ranking Vote Total 6
<i>Integrated Wastewater and Reclaimed Water Planning</i>	200,000	Pending multi-year ILA with UNR/Nevada Water Innovation Campus Project
<i>Advanced Water Treatment Demonstration</i>	208,466	Pending FY18-19 Amendment to multi-year ILA with UNR
<i>Reclaimed Water Planning</i>	175,000	Pending Project Proposal
Regional Reclaimed Water Planning Projects	583,466	NNWPC Ranking Vote Total 28
<i>Storm Water GIS Mapping</i>	100,000	Pending Project Proposal
<i>Watershed Management Plan Update</i>	200,000	Pending FY18-19 Amendment to ILA with City of Reno
<i>NPDES Storm Water Permit Update</i>	63,000	Pending FY18-19 ILA with City of Reno
<i>NPDES Storm Water Quality Management Program</i>	262,500	Pending FY18-19 Amendment to ILA with City of Reno
Regional Storm Water Planning Projects	625,500	NNWPC Ranking Vote Total 25
<i>Localized Flooding</i>	160,000	Closed Basin Flooding/Evaluation of Ditch Flooding
Regional Flood Control Planning Projects	160,000	NNWPC Ranking Vote Total 7
<i>Regional Wastewater Flow Projections</i>	20,000	Pending Project Proposal
<i>Modeling for Water Quality Standards and TMDL Compliance</i>	20,000	Retain LTI for future needs
Regional Wastewater Planning Projects	40,000	NNWPC Ranking Vote Total 14
<i>NNWPC/WRWC Website Update/GIS Mapping</i>	10,000	
<i>Water Management Plan Update</i>	30,000	Possible future Plan Amendment
Comprehensive Plan	40,000	
Totals	\$1,641,466	

Note: Budget amounts may be transferred between categories

**Western Regional Water Commission
Tentative Routine Operation Budget Fiscal Year 2018/2019**

	2018/2019 Annual Routine Operating Budget Total	Expense Description/Example
WRWC Employees	\$430,000	Cost of <i>Support Staff</i> services as defined by employee services contract entered into between Washoe County and WRWC. Includes finance and administrative staff labor cost
Washoe County Overhead	\$40,000	Based on analysis of fy17-18 actual general fund overhead (excludes labor)
Mileage Expenses	\$2,400	Annual routine daily vehicle mileage expenses.
Legal Services	\$144,000	Cost of <i>Legal Counsel</i> services as defined by contract as entered into between Rhodes Law Office and WRWC
Lobbying Registration	\$1,000	Cost of registration for staff members as state lobbyists
Staff Services Subtotal	\$617,400	
Minutes	\$15,000	Annual service contract to provide for recording of meetings, transcription of minutes and document editing.
Website	\$25,000	Such as website content and design services; annual website updating, maintenance, and hosting; specialized programming services; digital library development and updating; hosting, development and maintenance of databases; licensing fees, software and software updates, training/programming reference materials.
Video Coverage	\$5,000	Annual expense for video coverage of WRWC and NNWPC meetings.
CAFR & Audit	\$8,700	Annual expense for CAFR development and financial audit.
Regional Training	\$1,000	Cost of training for staff members <i>not covered by in-kind services</i> including registration and other miscellaneous cost such as reference materials, field trips, etc.
Regional Travel	\$1,000	Cost of travel for staff members <i>not covered by in-kind services</i> including transportation services, mileage reimbursement, lodging, meals, and other miscellaneous cost such as parking, etc.
Advertising	\$1,000	Such as advertising and legal notices.
Misc. Operating	\$20,000	Such as printing & reproduction, publications, and public notices, refreshments for volunteer boards/commissions, GIS and other in-house member agency support (not covered by in-kind services), equipment & supplies (i.e. computers, computer related supplies such as CDs, DVDs, etc.), projectors, printers, poster board, reproduction services, software licensing and fees, labels, business cards, periodicals, subscriptions, books, postage & mailing, promotion and public materials, misc. equipment rental, insurances, staff office supplies, and other expenses not included as part of overhead.
Non-Staff Services Subtotal	\$76,700	
Totals	\$694,100	