

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, February 7, 2018

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair Henderson at 1:30 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Danielle Henderson, Michael DeMartini, Michael Drinkwater, John Enloe, John Flansberg, Bill Hauck, John Martini, David Solaro, John Zimmerman

Voting Members Absent: Mickey Hazelwood, Darrin Price, Mervin Wright

Non-Voting Members Present: Thomas Pyeatte

Non-Voting Members Absent: Harry Fahnestock, Ron Penrose, My-Linh Nguyen, Cindy Turiczek

Staff Members Present: Jim Smitherman; Chris Wessel; John Rhodes, Legal Counsel; and Jennifer Purgitt

2. Public Comment

Cathy Brandhorst spoke on various topics.

3. Approval of Agenda (For Possible Action)

COMMISSIONER SOLARO MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

4. Approval of Minutes from the December 6, 2017, Meeting (For Possible Action)

COMMISSIONER SOLARO MADE A MOTION TO APPROVE THE DECEMBER 6, 2017, MINUTES, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

5. Report on Phase 1 of the Regional Storm Water Drainage Network Geographic Information System ("GIS") Map project and possible direction to staff - Jim Smitherman, NNWPC Water Resources Program Manager, and Dr. Jeremy Smith, Truckee Meadows Regional Planning Agency ("TMRPA"). (For Possible Action)

Dr. Jeremy Smith reported that TMRPA staff has completed data gathering and assessment tasks in the Regional Storm Water Drainage Network Geographic Information System ("GIS") Map project. The presentation included data compilation and analysis, initial conclusions, remaining Phase 1 work, and possible next steps for continuation of the project.

COMMISSIONER FLANSBERG MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

6. Discussion and possible approval of a recommendation from the Regional Effluent Management Team to approve a scope of work from Data Instincts Public Outreach

Consultants, and funding in an amount not to exceed \$25,000 from the Regional Water Management Fund (“RWMF”), for the first phase of communication and outreach advice and assistance related to regional effluent management planning; if approve, authorize the Program Manager to execute an Agreement with Data Instincts for that purpose; and possible direction to staff - Jim Smitherman. (For Possible Action)

Jim Smitherman discussed the need for consultant assistance for communication and outreach related to regional effluent management planning. The scope of work included in the staff report is intended to provide for timely initiation of the first phase of assistance, and will be followed by a more robust proposal to be considered by the NNWPC for possible recommendation to the Western Regional Water Commission (“WRWC”) for inclusion in the FY 2018-2019 budget.

Public Comment: Cathy Brandhorst spoke on various concerns related to water.

COMMISSIONER ENLOE MADE A MOTION TO APPROVE THE PROPOSED SCOPE OF WORK AND FUNDING, IN AN AMOUNT NOT TO EXCEED \$25,000 FROM THE RWMF; AND AUTHORIZE THE PROGRAM MANAGER TO EXECUTE AN AGREEMENT WITH DATA INSTINCTS FOR THAT PURPOSE, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

7. Report on the December 6, 2017, NNWPC priority-setting workshop, including: presentation of results; review of draft Professional Services Budget Detail, incorporating priority results to be included in the Western Regional Water Commission (“WRWC”) Fiscal Year 2018-2019 Tentative Budget; and possible direction to staff - Jim Smitherman and Chris Wessel. (For Possible Action)

Mr. Smitherman presented the staff report reviewing information on the results of the NNWPC project ranking exercise. Staff has developed a draft project list, based on workshop results, for the WRWC 2018-2019 Tentative Budget.

Commissioner Enloe stated he is not in support of the Climate Variability Data Assessment line item. The Desert Research Institute (“DRI”) and the United States Geological Survey (“USGS”) are working on the Water for the Seasons Project and he would rather rely on that information than have other potential hydrology to consider.

Commissioner Enloe expressed concerns with tying specific dollar amounts to projects that may not end up being approved for funding.

Mr. Smitherman confirmed that they do have flexibility to move funds around between line items in the approved budget.

John Rhodes, Legal Counsel, also confirmed that flexibility is built into this budget and funds can be moved from one category to another as long as the total budget is not exceeded. Listing projects without dollar amounts is possible except for the projects that are contractually committed.

Commissioner Martini stated that he does like to see the line items with specific dollar amounts rather than looking at general lump sums.

Commissioner Enloe stated that he is okay with specific dollar amounts being listed if there is a way to note that the numbers are preliminary and subject to change.

Chris Wessel explained that the WRWC does not approve the specific line items when they approve the total budget.

Mr. Smitherman further explained that this is technically a worksheet as far as the state budget is concerned and we have the flexibility to move dollars around within our worksheet.

Commissioner Martini suggested the possibility of a budget workshop before the next NNWPC meeting to revisit the project priorities before making a budget recommendation to the WRWC.

COMMISSIONER DRINKWATER MADE A MOTION TO SCHEDULE A WORKSHOP TO DECIDE HOW WE WANT TO PRESENT THE PERSPECTIVE PROFESSIONAL SERVICES BUDGET FOR FISCAL YEAR 2018-2019, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

8. Program Manager's Report – Jim Smitherman.

- A. Report on the status of projects and Work Plan supported by the Regional Water Management Fund (“RWMF”);
- B. Financial Report on the RWMF for Fiscal Year 2017-2018.

Jim Smitherman, NNWPC Water Resources Program Manager, presented a brief overview of the staff reports included for this agenda item.

9. Discussion regarding possible agenda items for the March 7, 2018, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

The next NNWPC meeting agenda will include: A report from Roy Johnson, Brown and Caldwell, on a regional effluent management planning framework; a proposal for a contract with Nevada Water Innovation Campus to develop an effluent management planning guidance document; and a review of the draft tentative budget with any other actions that may come out of the workshop.

No action was taken.

10. Commission Comments

Commissioner Enloe reported that the Truckee Meadows Water Authority completed the outlet channel dredging project at Donner Lake.

Chair Henderson reported that the Flood Management Authority recently released a request for qualifications for environmental services.

11. Staff Comments

None

12. Public Comment

None

13. Adjournment (For Possible Action)

The meeting was adjourned at 2:46 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

Danielle Henderson, NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON _____, 2018.

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