

**DRAFT - MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, February 1, 2017**

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair Flansberg at 1:30 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* John Flansberg, Danielle Henderson, Michael DeMartini, Michael Drinkwater, John Enloe, Bill Hauck, Mickey Hazelwood, John Martini, Darrin Price, David Solaro, John Zimmerman

*Voting Members Absent:* None

*Non-Voting Members Present:* Cindy Turiczek, Eddy Quaglieri

*Non-Voting Members Absent:* Thomas Pyeatte, Harry Fannestock, My-Linh Nguyen

*Staff Members Present:* Jim Smitherman; Chris Wessel; Donna Fagan; and John Rhodes, Legal Counsel

**2. Public Comment**

Cathy Brandhorst spoke on several topics.

**3. Approval of Agenda (For Possible Action)**

COMMISSIONER PRICE MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

**4. Approval of Minutes from the January 4, 2017, Meeting (For Possible Action)**

COMMISSIONER PRICE MADE A MOTION TO APPROVE THE JANUARY 4, 2017, MINUTES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

**5. Review, discussion and possible direction to staff regarding comments received on the draft "Issues and Action Plan" chapter for inclusion in the 2016 Regional Water Management Plan ("RWMP") update - Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)**

Mr. Smitherman presented an overview of the staff report. The redline edits included with the report reflect the comments received. Additional comments were received after the posting deadline for this meeting and will be included in the next draft of this chapter.

COMMISSIONER PRICE MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

**6. Review, discussion and possible direction to staff regarding the draft Regional Water Balance for possible inclusion in the "Population Forecast and Projections of Water Demand, Peak Day Requirements and Wastewater Flow" chapter of the 2016**

**RWMP update – Jim Smitherman and John Buzzone, Stantec. (For Possible Action)**

John Buzzone with Stantec presented an overview of the final Regional Water Balance model and answered questions. Mr. Smitherman will incorporate that model into the appropriate chapters of the RWMP and post it online for review.

Mr. Buzzone explained for Commissioner Enloe that the text describes that the distribution of water between Lemmon Valley and Cold Springs is based on an assumed management strategy and it not necessarily an allocation. Mr. Buzzone will elaborate that text further.

Commissioner DeMartini asked questions regarding the process for approving expansion of the service territory and the costs for domestic well owners to connect to the municipal water system.

There was discussion regarding the process for expanding the service territory and the facility review process.

Mr. Buzzone explained that the goal of the map in the Regional Water Balance model is to show where the resources are needed based on expected growth in the area. He will include an additional note clarifying that there are no assumptions about infrastructure improvement requirements in order to meet these conditions.

COMMISSIONER PRICE MADE A MOTION TO ACCEPT THE REPORT WITH THE ADDITION OF TEXT EXPLAINING THE PROJECTIONS AND MANAGEMENT STRATEGY FOR THE WATER DISTRIBUTION BETWEEN LEMMON VALLEY AND COLD SPRINGS, AND THE ADDITION OF CLARIFYING LANGUAGE AS DISCUSSED REGARDING INFRASTRUCTURE REQUIREMENTS, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

**7. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)**

No action was taken.

**8. Discussion and possible direction to staff regarding the schedule for final review of the draft 2016 RWMP update - Jim Smitherman. (For Possible Action)**

Mr. Smitherman presented an overview of the staff report. Ideally, comments from the Commission should be submitted by February 8, 2017, to allow staff time to prepare the final draft RWMP update for the agenda packet by February 23, 2107. Mr. Smitherman will send the Commissioners a link to review Chapter 6 once the Regional Water Balance model report has been incorporated.

No action was taken.

**9. Review draft Fiscal Year 2017 – 2018 Western Regional Water Commission (“WRWC”) tentative budget; discussion and possible recommendation to the WRWC to approve the tentative budget - Jim Smitherman. (For Possible Action)**

Mr. Smitherman provided an overview of the staff report including a summary, background, and fiscal impact of the Fiscal Year 2017 - 2018 budget.

*Public Comment:* Cathy Brandhorst spoke.

COMMISSIONER SOLARO MADE A MOTION TO RECOMMEND THE TENTATIVE BUDGET AS PRESENTED TO THE WRWC, SECONDED BY COMMISSIONER HAUCK. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

**10. Program Manager's Report – Jim Smitherman.**

- A. Report on the status of projects and Work Plan supported by the Regional Water Management Fund (“RWMF”)
- B. Financial report on the RWMF

Mr. Smitherman presented an overview of the staff reports for these items.

Mr. Smitherman discussed for Commissioner Drinkwater the process for cloud seeding and when seeding is stopped based on weather conditions.

Mr. Wessel explained the billing process and the encumbered amounts included in the financial report.

**11. Discussion regarding location and possible agenda items for the March 1, 2017, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

Mr. Smitherman stated that the March NNWPC meeting will be held in the Washoe County Commission Chambers.

Possible future agenda items will include:

- Review of the complete draft and possible recommendation to the WRWC for adoption of the RWMP;
- Report on any pending legislative items; and any other standing items

No action was taken.

**12. Commission Comments**

Commissioner Price discussed issues with the new microphones. The light indicating the microphones are on is delayed and faint.

**13. Staff Comments**

Mr. Smitherman expressed appreciation to Mr. Wessel for his work on the budget.

**14. Public Comment**

Cathy Brandhorst spoke on several topics.

**15. Adjournment (For Possible Action)**

COMMISSIONER ZIMMERMAN MADE A MOTION TO ADJOURN AT 2:32 P.M., SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

Approved by:

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John Flansberg, Chairman

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2017.**

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