

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, December 7, 2016

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada and conducted the following business:

The meeting was called to order by Vice Chair Henderson at 1:30 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Danielle Henderson, Michael Drinkwater, John Enloe, Bill Hauck, Mickey Hazelwood, John Martini (present at 1:40 p.m.), Darrin Price, John Zimmerman

Voting Members Absent: John Flansberg, Michael DeMartini, David Solaro

Non-Voting Members Present: Thomas Pyeatte (present at 1:40 p.m.), My-Linh Nguyen

Non-Voting Members Absent: Cindy Turiczek, Harry Fahnestock

Staff Members Present: Jim Smitherman; Chris Wessel; Donna Fagan; and John Rhodes, Legal Counsel

2. Public Comment

Terri Svetich, Stantec, stated that she was formerly the Coordinator for the Truckee Meadows Storm Water Permit Coordinating Committee ("SWPCC") and she expressed appreciation for Lynell Garfield and her work with the SWPCC. Ms. Svetich also discussed the need for the funding being requested under Agenda Item 5.

Theresa Jones, City of Reno, stated that she is the current Coordinator for the SWPCC and expressed appreciation for Lynell Garfield and her work with the SWPCC.

3. Approval of Agenda (For Possible Action)

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

4. Approval of Minutes from the November 2, 2016, Meeting (For Possible Action)

COMMISSIONER HAZELWOOD MADE A MOTION TO APPROVE THE NOVEMBER 2, 2016, MINUTES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

5. Presentation of a proposal to update the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River, request for \$70,000 from the Regional Water Management Fund ("RWMF") to begin the update process, and possible recommendation to the Western Regional Water Commission ("WRWC") to approve the expenditure and execute an interlocal agreement with the City of Reno to complete the initial portion of the update – Theresa Jones, P.E., City of Reno. (For Possible Action)

Chris Wessel, NNWPC Water Management Planner, introduced this item stating that updating the Watershed Management Plan to include certain criteria required by the Environmental Protection Agency ("EPA") would make the community eligible for [Section] 319 grant funds

[under the federal Clean Water Act]. The City of Reno has developed a proposal to begin that updating process. Mr. Wessel also confirmed that the funding for this item was anticipated in this year's budget.

Theresa Jones, City of Reno, gave a presentation on the request for funding to begin the update process for the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River. The presentation included information on the nine elements required by the EPA for any watershed plan to be eligible for available 319 funds.

(Commissioner Martini present at 1:40 p.m.)

Commissioner Price asked about the potential that more funding may be requested for future phases of this project.

Kerri Lanza, Engineer Manager for the City of Reno, explained that this gap analysis is needed to determine the next step.

Birgit Henson, Nevada Division of Environmental Protection ("NDEP"), addressed concerns regarding future requests for funding. She explained that this effort is a priority for NDEP for the non-point source [pollution] program and for EPA nationwide. She stated that the State is prepared to prioritize, to match funds and to otherwise support this effort.

In response to questions from Commissioner Drinkwater, Ms. Henson confirmed that the non-point source 319 program is completely non-regulatory. At the end of the plan being developed, there is no regulatory mechanism to enforce implementing of the plan by local communities. It is up to the stakeholders to do the prioritization and even though the EPA will approve the plan it is a non-regulatory plan. The State is prepared to put some funding toward the planning effort as well as the implementation of projects that come out of the plan at the end. Because 319 is non-regulatory, none of the regulatory requirements through the MS4 permit can be met through this funding mechanism.

COMMISSIONER HAUCK MADE A MOTION TO RECOMMEND APPROVAL OF THE REQUEST FOR FUNDS IN THE AMOUNT OF SEVENTY THOUSAND DOLLARS (\$70,000), SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

6. Presentation on the Nevada Integrated Source Water Protection Program and possible recommendation to the WRWC to approve a letter requesting participation in the program for the Washoe County geographic planning area – Kim Borgzinner and Birgit Henson, NDEP. (For Possible Action)

Kim Borgzinner and Birgit Henson with the NDEP gave a presentation on the Nevada Integrated Source Water Protection Program and requested that the NNWPC recommend that the Western Regional Water Commission ("WRWC") send NDEP a letter stating their interest in participating.

Ms. Borgzinner and Ms. Henson answered questions from the Commissioners and clarified that this will be a stakeholder driven process. Ideally, eventually the whole watershed will be encompassed including all of the public water systems that are regulated by the NDEP for the entire county.

COMMISSIONER ENLOE MADE A MOTION TO RECOMMEND THAT THE WRWC ISSUE A LETTER IN SUPPORT OF THE INTEGRATED SOURCE WATER PROTECTION PROGRAM, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

COMMISSIONER MARTINI MADE A MOTION TO APPOINT COMMISSIONER DRINKWATER AS PRESIDING OFFICER IN THE ABSENCE OF VICE CHAIR HENDERSON AT 2:26 P.M. THE MOTION WAS SECONDED AND CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

(Vice Chair Henderson absent at 2:30 p.m.)

7. Discussion and possible direction to staff regarding review and possible revisions to the “Issues and Action Plan” chapter for inclusion in the 2016 Regional Water Management Plan (“RWMP”) update - Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)

Mr. Smitherman presented an overview of the staff report reviewing some of the changes that have been made to this chapter. Mr. Smitherman answered questions and noted comments from Commissioners regarding language that needs further clarification.

No action was taken.

8. Review, discussion and possible direction to staff regarding the draft Regional Water Balance for possible inclusion in the “Population Forecast and Projections of Water Demand, Peak Day Requirements and Wastewater Flow” chapter of the 2016 RWMP update – Jim Smitherman. (For Possible Action)

John Buzzone, Stantec, presented an overview of the staff report reviewing the status of the changes made to this chapter so far.

No action was taken.

9. Review, discussion and possible revision of draft Policy 1.2.a of the “Regional Water Planning Policies and Criteria” chapter of the 2016 RWMP update, concerning conjunctive management of water supplies to withstand a 9-year drought cycle - Jim Smitherman. (For Possible Action)

Mr. Smitherman presented an overview of the staff report regarding proposed revisions to this chapter including changing to an 8-year drought cycle.

COMMISSIONER PRICE MADE A MOTION TO ACCEPT THE PROPOSED CHANGES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

10. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)

No action was taken.

11. Program Manager’s Report – Jim Smitherman.

- A. Report on the status of projects and Work Plan supported by the RWMF
- B. Financial report on the RWMF

Mr. Smitherman presented the staff reports for these items.

Mr. Smitherman explained that the percent completed portion of the report has to do with the amounts billed over time relative to the total project budget. Staff makes sure consultants are completing tasks according to the project schedule as invoices are received.

12. Discussion regarding location and possible agenda items for the January 4, 2017, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

Mr. Smitherman stated that the January NNWPC meeting will likely be held in the Sparks Chambers again.

Possible future agenda items will include:

- Review of the entire draft RWMP update; and any other standing items
- A water supply update by Commissioner Hauck

There was discussion regarding the 30 day review period for the RWMP. Mr. Smitherman stated that the review period can be extended if that is the desire of the Commission.

There was discussion regarding a request for a document tracking all of the changes being submitted for the RWMP. Mr. Smitherman explained that was not anticipated as part of the scope for the consultant working on the RWMP but he will talk with them and find out what would be most efficient way to share all of the edits.

No action was taken.

13. Commission Comments

None

14. Staff Comments

None

15. Public Comment

None

16. Adjournment (For Possible Action)

A MOTION WAS MADE AND SECONDED TO ADJOURN AT 3:17 P.M. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

Respectfully submitted by Christine Birmingham.

Approved by:

John Flansberg, Chairman

APPROVED BY COMMISSION IN SESSION ON _____, 2017.