

# Northern Nevada Water Planning Commission

## STAFF REPORT

**DATE:** October 26, 2016  
**TO:** Chairman and Members, Northern Nevada Water Planning Commission  
**FROM:** Jim Smitherman – Water Resources Program Manager  
**SUBJECT:** Discussion regarding necessary additions to the “Cost and Financing” chapter of the 2016 Regional Water Management Plan (“RWMP”) update; possible approval of funding not to exceed \$1,000 from the Regional Water Management Fund (“RWMF”) for Hansford Economic Consulting (“HEC”) to complete the revisions and, if approved, authorize the Program Manager to execute a purchase order for that purpose.

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### **SUMMARY**

Staff has received additional comments on the 2016 RWMP update Costs and Financing chapter that will require some of the cost estimate tables to be recalculated and text to be edited. HEC has estimated that the required tasks can be completed for less than \$1,000. For relatively simple and low-cost services, the Program Manager is able to request a purchase order with a brief description of the work to be performed. The revisions are anticipated to be completed within one month.

### **FISCAL IMPACT**

Funding for the 2016 RWMP update was included in the RWMF budget in the “RWMP update” budget category for FY 2016-2017. Budget authority is located in Fund 7066, under Cost Center WP310605.

### **RECOMMENDATION**

Staff recommends that the NNWPC approve funding not to exceed \$1,000 from the RWMF for HEC to complete revisions to the Cost and Financing chapter and, if approved, authorize the Program Manager to execute a purchase order for that purpose.

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