

**DRAFT - MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, July 6, 2016**

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chairman Flansberg at 1:34 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* John Flansberg, Bill Hauck, Michael DeMartini, John Enloe, John Zimmerman, John Martini, and David Solaro.

*Voting Members Absent:* Danielle Henderson, Michael Drinkwater, Mickey Hazelwood, and Darrin Price.

*Non-Voting Members Present:* Thomas Pyeatte.

*Non-Voting Members Absent:* My-Linh Nguyen, Harry Fahnestock, and Cindy Turiczek.

*Staff Members Present:* Jim Smitherman; Chris Wessel; Donna Fagan ; and John Rhodes, Legal Counsel.

**2. Public Comment**

Cathy Brandhorst spoke on various topics.

**3. Approval of Agenda (For Possible Action)**

Agenda Item 5 will be postponed to a future meeting.

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE AGENDA AS AMENDED, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**4. Approval of Minutes from the June 1, 2016, Meeting (For Possible Action)**

COMMISSIONER DE MARTINI MADE A MOTION TO APPROVE THE JUNE 1, 2016, MINUTES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**5. Report by The Nature Conservancy ("TNC") on its "Optimizing Investments in the Truckee River Watershed" project, and possible direction to staff – Mickey Hazelwood, TNC. (For Possible Action)**

This item was postponed to a future meeting.

**6. Presentation of comments received on the "Population Forecast and Projections of Water Demand, Peak Day Requirements and Wastewater Flow" chapter for the 2016 Regional Water Management Plan ("RWMP") update; discussion and possible direction to staff – Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)**

Jim Smitherman gave a presentation on the revisions made to this chapter. Details of the presentation are included in the staff report.

*Public Comment:* Cathy Brandhorst spoke on various topics.

No action was taken.

**7. Presentation of comments received on the “Wastewater and Watershed-Based Water Quality Planning” chapter for the 2016 RWMP update; discussion and possible direction to staff – Jim Smitherman and Chris Wessel, NNWPC Water Management Planner. (For Possible Action)**

Mr. Smitherman gave a presentation on the revisions made to this chapter. Details of the presentation are included in the staff report.

Mr. Smitherman discussed the adjudication process in response to a comment from Commissioner DeMartini.

No action was taken.

**8. Presentation of comments received on the “Water Conservation” chapter for the 2016 RWMP update; discussion and possible direction to staff – Chris Wessel. (For Possible Action)**

Chris Wessel gave a presentation on the revisions made to this chapter. Details of the presentation are included in the staff report.

Commissioner DeMartini suggested that encouraging the Truckee Meadows Water Authority (“TMWA”) to monitor water usage data to notify customers of potential leaks would be more effective than financing water audits.

Chairman Flansberg asked that chapters be brought to the NNWPC for final approval as they are completed so that all of the chapters are not brought for approval at the same time.

No action was taken.

**9. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)**

Commissioner Enloe asked about the anticipated schedule for a complete draft of the RWMP.

Mr. Smitherman stated that his best estimate is that they will have a complete draft in September. The public process would then begin with the Western Regional Water Commission (“WRWC”) and adoption of the RWMP is expected to be before the end of the calendar year.

No action was taken.

**10. Discussion and possible approval of a Second Amendment to the Agreement with Stantec for the update of the Regional Water Balance as part of the 2016 RWMP update, to extend the term of the Agreement for one year at no additional cost; and, if approved, authorize the Program Manager to execute the Amendment – Jim Smitherman. (For Possible Action)**

Mr. Smitherman stated that this item is for an extension of the contract due to the extension in the timeline to get the RWMP completed.

*Public Comment:* Cathy Brandhorst presented her thoughts on this item.

COMMISSIONER MARTINI MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**11. Discussion and possible direction to staff on whether to include a Consent Agenda item in future NNWPC agendas, and what type of items may be contained in a Consent Agenda – John Rhodes, Legal Counsel. (For Possible Action)**

John Rhodes, Legal Counsel, led discussion regarding the possible use of a Consent Agenda item.

Commissioner Martini stated that he requested this item and hoped it could be used to prevent agenda items being moved up in an agenda when the public is unaware of the change.

Mr. Rhodes suggested using a Consent Agenda for regularly occurring items.

Mr. Smitherman asked the Commissioners to let him know what kinds of items they would like to see on a Consent Agenda.

COMMISSIONER MARTINI MADE A MOTION TO DIRECT STAFF TO PRESENT A CONSENT AGENDA ITEM AS THEY FEEL IT IS APPROPRIATE, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**12. Program Manager's Report – Jim Smitherman.**

- a. Report on the status of projects and Work Plan supported by the RWMF;
- b. Financial report on the RWMF; and,
- c. Report on the Truckee Meadows Regional Planning Agency's ("TMRPA") parcel-based population and employment modeling project.

There were no questions or comments on this item.

**13. Discussion regarding possible agenda items for the August 3, 2016, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

Mr. Smitherman stated future agenda items will include:

- A report from the Regional Effluent Team
- Review of a scope of work and a possible interlocal agreement with UNR for some advanced wastewater treatment work.
- A report on the Phase 2 Septic Nitrate Study
- A report from the Nevada Landscape Association and a funding request.
- A report by The Nature Conservancy on Optimizing Water Investments in the Truckee River Watershed project
- Review of changes to several chapters of the Regional Water Management Plan ("RWMP") update; and any other standing items.

No action was taken.

**14. Commission Comments**

Chairman Flansberg welcomed the new Commissioners Hauck and Zimmerman.

**15. Staff Comments**

Mr. Smitherman will bring resolutions acknowledging the service of Commissioners Erwin and Ball at the next meeting.

**16. Public Comment**

Cathy Brandhorst spoke on various topics.

**17. Adjournment (For Possible Action)**

The meeting was adjourned at 2:31 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

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John Flansberg, Chairman

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2016.**